



# An-Noor Quran Academy Tardiness Policy

Punctuality is an important trait for an effective Islamic way of life. Being punctual will earn a person credibility and respect and build a positive reputation for his or her character.

Punctuality paves the way for a peaceful and conducive learning environment. It will make the student feel confident and eager to learn. Being early for school gives the student time to relax, plan, and prioritize his/her daily goals in order to achieve success.

When asked our beloved Prophet (ﷺ) which act is the best?

He (ﷺ) said: AsSalat at their fixed times, being dutiful to parents, striving (jihad) in the way of Allah [Sahih Bukhari]

The above Hadith has given great significance for being punctual, dutiful and striving, all of which are vital traits of a true believer.

Tardiness of individual students interrupts Hifdh time for all students. School starts at 7:30 am students may begin entering classrooms at that time. Those students who arrive after 7:45 am are considered tardy. For the students safety, we ask parents to accompany their student to the office.

- The first 3 tardies in a quarter **are excused.**
- After the 5<sup>th</sup> tardy in a quarter, **an email will be sent to the parents.**
- After the 10<sup>th</sup> tardy in a quarter, **a family conference will be held.**
- After 12<sup>th</sup> tardy in a quarter, **the student will get 1 day of out of school suspension.**
- After 15<sup>th</sup> tardy in a quarter, **there will be consideration for further disciplinary action at the discretion of school administration.**

For any unavoidable circumstances including court proceedings, a death in the family, illness or injury, and medical/dental appointments, please send a note with your child.